



## NURSERY PRACTITIONER

In 2019 Horris Hill Lower School flung open its doors for the first time with an approach focused on learning being thrilling, dynamic and irresistible. We are so excited to now be opening our brand-new Nursery - an opportunity to start the Horris Hill journey from the age of two.

We are looking for Nursery practitioners to encourage curiosity, a love of learning and awe and wonder - embedding a foundation that will help to set children up for life. It is our goal at Horris Hill Lower School to nurture each child's unique qualities so that our children become the best that they can be and truly thrive. We are looking for Nursery practitioners to inspire the children with magical, dynamic, enriching experiences within our nurturing learning environment. The role of Nursery practitioner will form an integral part of a close, innovative team determined to develop and evolve in their personal and professional development.

The Nursery practitioner must hold a relevant Early Years qualification to at least Level 2 and be willing to undertake training including paediatric first aid training. Staff development is important to us at Horris Hill, so if you wish to further knowledge by training, this would be encouraged and there is the potential for help with funding as well.

**Job role:** Nursery Practitioner  
**Qualifications:** Level 3  
**Salary:** £11.75 per hour  
**Contract Type:** Full time – 40 hours per week  
**Reporting to:** Head of Nursery  
**Purpose:** To contribute a high standard of physical, emotional, social and intellectual care for children aged 2 to 3.  
To implement the daily routine in the nursery class  
**Benefits:** **Support for further development, daily meals and drinks whilst at work, annual clothing allowance and more!**

### Conditions of Service:

This is a full time, all year-round position, based on 40 hours a week. The Nursery is open from 8am to 6pm, Monday to Friday, all year round. We will be very happy to discuss hours of work to suit your needs at interview.

### Key responsibilities:

- Work with children in the setting and support their learning and development
- Work as part of the nursery team
- Liaise with Parents/carers at drop-off and pick-up.

A full job description can be found under the tab Our Community - Working for us section of the website; [www.horrishill.com](http://www.horrishill.com)

## **Person Specification**

### **Skills and Qualifications**

- Enthusiasm for working with young children
- An interest in the care, learning and development of young children
- A commitment to the provision of high-quality childcare
- A positive approach to learning and gaining new skills through teamwork and training opportunities
- Relevant teaching assistant qualifications/experience - a minimum of NVQ level 2 in childcare/education qualification
- Demonstrable levels of numeracy and literacy equivalent to GCSE (A-C)
- A positive approach to completing relevant short courses and qualifications
- An understanding of the importance of Health & Safety and Food Hygiene in the workplace
- 12 hour Paediatric First Aid (training will be provided)
- Able to use initiative, show flexibility and be adaptable

### **Personal Characteristics**

- Good organisational, record keeping and planning skills
- Punctuality
- Excellent communication skills, with children, colleagues, advisors and parents/carers
- Patience
- Reliability and trustworthiness
- Flexibility – occasionally working hours might be changed, e.g. if the Nursery hosts a Parents' Evening
- Able to work in small teams
- A positive approach to inclusive practice, with children and colleagues
- Must be a dependable and flexible team player
- Caring, approachable, able to engage fully with pupils, parents and staff
- Commitment to safeguarding and promoting the welfare of children

## **Appointments**

The School is committed to safeguarding and promoting the welfare of children and questions will be asked at interview to assess the suitability of candidates to work with our children. A copy of the school's Safeguarding and Child Protection Policy is available to download from the School's website.

All appointments are subject to a satisfactory enhanced Disclosure & Barring Service check (including a check against the Children's Barred List) and other pre-employment screening. This includes receipt of at least two references satisfactory to the School, medical fitness, qualifications check where relevant for the post, the right to work in the UK, an identity check and a self-declaration of disqualification. Please see the School's Safer Recruitment Policy, available on the school website, for further details.

All appointments are made in accordance with our Equality policy and applicants should let us know of any special needs they may have.

### **Recruitment Process**

Candidates are required to submit a completed application form together with a supporting letter outlining the extent to which they can demonstrate their ability to do the job and meet the criteria indicated. You should provide details of two referees and one must be your current or most recent employer. We intend to take up references prior to interview unless specifically requested not to. An application pack can be downloaded from the school website [www.horrishill.com/vacancies](http://www.horrishill.com/vacancies). Please submit all applications to [p.bright@horrishill.com](mailto:p.bright@horrishill.com).

**Applications will be considered as they are received therefore early applications are encouraged.**

### **Further Information**

If you require any further information please don't hesitate to contact Paola Bright (Bursar) on 01635 30323 or email [p.bright@horrishill.com](mailto:p.bright@horrishill.com).